



OCHRE PARK SCHOOL

PO Box 30, 5024 Ochre Park Rd., Redwater, AB T0A 2W0

Learning Together

Ochre Park School Council Minutes

September 12, 2024 @ 3:30pm

At the School – Library

Attendance: Matthew L., Kanoka L., Mrs. Tchir, Krystle L., Mrs. W., Karli H., Larrissa L., Candice R., Cyrena K., Amanda S., Lacey G., Taryn H., Laurie H., Mrs. Gingras, Ms. Moores, Chandani, Mandy S., Trustee Pequin

1. Meeting Called to order at: 3:36pm

2. Approval of prior minutes from June 6th and approval of September 12th Agenda: Amanda Motioned to approve prior minutes, Candice seconded. *CARRIED*. Amanda motioned to approve tonight's agenda. Candice seconded. *CARRIED*.

3. New Business

a. Annual AGM

i. Election of Board (Parent Council & Parent Society) Amanda moved to elect the Parent Council and Society boards by open vote. Krystle seconded. *CARRIED*.

ii. Parent Council:

1. Chair: Amanda nominated Cyrena Kapach for Chair. Cyrena accepted. Candice seconded. All in favor. *CARRIED*.

2. Vice Chair: Candice nominated Karli Hintz as Vice Chair. Karli accepted. Amanda seconded. All in favor. *CARRIED*.

3. Secretary : Candice nominated Larrissa Lewis as secretary. Larrissa accepted. Amanda seconded. All in favor. *CARRIED*.

4. Member at Large : no community member present

5. Room Reps:

a. Kinder

b. Grade 1

c. Grade 2

d. Grade 2/3

e. Grade 3/4

f. Grade 4

Cyrena motioned to appoint Candice Radke and Mandy Schmidt as room reps for the school. Candice and Mandy accepted. Larrissa seconded. All in favor. **CARRIED.**

iii. Parent Society:

1. President : Candice nominated Cyrena Kapach for President. Cyrena accepted. Larrissa accepted. All in favor. **CARRIED.**

2. Vice President: Larrissa nominated Karli Hintz as Vice President. Karli accepted. Candice seconded. All in favor. **CARRIED.**

3. Secretary: Candice nominated Larrissa Lewis as secretary. Larrissa accepted. Cyrena seconded. All in favor. **CARRIED.**

4. Treasurer: Cyrena nominated Krystle Loeffler as Treasurer. Krystle accepted. Karli seconded. All in favor. **CARRIED.**

5. Fundraising Coordinator: Cyrena moved to form a fundraising committee with Larrissa Lewis, Mandy Schmidt and Taryn Hickey as members. All accepted. Krystle seconded. All in favor. **CARRIED.**

6. Casino Coordinator: Karli Hintz volunteered to stay on as casino coordinator. All in Favor. **CARRIED.**

*Cyrena Kapach motioned to remove outgoing board members, Amanda Striegler, Lacey Gagne and Jessica Bussemakers as signing authorities for the ATB General and Casino accounts and add Krystle Loeffler, Karli Hintz and Larrissa Lewis as signing authorities to the ATB General and Casino accounts. Candice seconded. All in favor. **CARRIED.***

iv. Meetings will be held on the 2nd Thursday of each Month @ 530pm (as per motion passed during June 6th meeting) . General discussion, will send a survey out prior to next meeting to see which dates and times work best.

v. Decide on Meeting schedule for each Month (should we cancel the December meeting, are there any other months that require rescheduling due to other events etc.) : Candice motioned to table this discussion to the next meeting. Larrissa seconded. **CARRIED.**

b. Bear Tracks Fundraising logistics (motion to execute was passed during June 6th meeting) . Fundraising committee will get some notes from outgoing board as to logistics and start the process.

c. Begin discussion on School Wishlist : Terry Fox Run bussing. Approx \$430, hot dog lunch, Fearless in the forest excursion , will Parent Society Sponsor? Cyrena motioned to table this discussion except the Terry Fox Run and Fearless in the Forest to the next meeting. Krystle seconded. **CARRIED.**

d. Begin discussion on 2024/2025 Fundraising Calendar : Cyrena motioned to table this discussion the next meeting. Candice seconded. **CARRIED.**

e. Items brought forward to discuss: Candice asked if we are doing a Haunted House or similar event for the Halloween party. Mrs. Gingras advised the school plans to carry on with the Full Moon Frolic Tradition and welcomes Parent Council/Society to contribute a Haunted house. Larrissa

motioned that Candice can start planning the haunted house activities for the Full Moon Frolic.
Cyrena seconded. *CARRIED.*

Reports

- Society (Financial Report): Lacey presented her financial report.
- Trustee: Trustee Pequin introduced herself and gave a quick overview of the Trustee Role.
- Teacher: Mrs. W advised start up has gone well and teachers are making the outdoors and nature a big focus this year.
- Principal: Mrs. Gingras gave her report and put a call out for volunteers to prepare and serve a hotdog lunch for students at the Terry Fox Run at approximately 11:45am. *ACTION ITEM: Laurie will call IGA and order food items for the Terry Fox run.*

NEXT MEETING:

October 10th -5:30pm

Adjourned: Cyrena adjourned the meeting at 5:15pm

Parent Society- if needed right after Parent Council

1. Pass any necessary motions

Larrissa motioned to spend up to \$500 for bussing from OP to RWS for the Terry Fox Run on Sept 20 .
Cyrena seconded. *CARRIED.*

Larrissa motioned to spend up to \$400 from last years Lion's Club hot lunch donation to order a hotdog and juice box lunch for the students after the Terry Fox Run. Karli seconded. *CARRIED.*

Larrissa motioned to spend up to \$1250 to sponsor the Fearless in the Forest in school excursion during the Take Me Outside event on October 23. Up to \$800 for the residency from the Casino account and up to \$450 for the Teacher PD session from the general account. Karli seconded. *CARRIED.*

Ochre Park School Parent Society
Cash Flow Statement
@August 30, 2024

Current Balances

Balance in Cash Account @ August 30	20,339.80
Balance in Casino Account @ August 30	5,856.68
Account Recievable - Kinship	114.00
Float	<u>100.00</u>
Total Funds Available	<u><u>26,410.48</u></u>

Expected Deposits/Accounts Recievable

-

Outstanding Cheques (not yet on income statement)

-

To Be Invoiced

-

Committed Funds

2024 Year End Celebrations/Gifts	1,917.94	(original motion was \$2600 we have reimbursed 3/9 classes
Flower and Garden Box Stain	300.00	

2,217.94

Estimated Cash August 30

28,628.42

Ochre Park School Parent Society
Balance Sheet
@ August 30, 2024

ASSETS

Bank Account - General Account	\$ 20,339.80
Bank Account - Casino Account	\$ 5,856.68
Float	\$ 100.00
Outstanding Deposits	\$0.00
Accounts Receivable - Kinship Hot Lunch	\$ 141.00
TOTAL ASSETS	<u>\$ 26,437.48</u>

LIABILITIES & RETAINED EARNINGS

Accounts Payable

Total Accounts Payable/Uncleared Chqs	<u>\$ -</u>
Retained Earnings	<u>\$ 26,437.48</u>
TOTAL LIABILITES & RETAINED EARNINGS	<u>\$ 26,437.48</u>

Financial Statement Prepared By: _____

Date: _____

Financial Statement Reviewed By: _____

Date: _____

Financial Statement Reviewed By: _____

Date: _____

	April	May	June	July	August	September	October	November	December	January	February	March	YTD
INCOME													
Purdy's Fundraiser	3,821.10	993.00											\$ 4,814.10
Lions Club - Hot Lunch Program													\$ -
Bank Interest	0.50	0.70	0.53	0.44	0.44								\$ 2.71
Tim Hortons Smile Cookie Campaign													\$ -
Bear Tracks													\$ -
Baby-sitting													\$ -
Mabel's Labels													\$ -
Christmas Store - Gift Income													\$ -
Christmas Store - Donations													\$ -
Hot Lunch Income	1,421.00	1,220.50											\$ 2,641.50
Donations													\$ -
Christmas Silent Auction													\$ -
AGLC Raffle Income	344.00												\$ 344.00
Memory Book Income	626.00												\$ 626.00
Family Dance Income	1,137.40												\$ 1,137.40
Income Subtotal	7,350.10	2,214.20	0.53	0.44	0.44								\$ 9,555.71

	April	May	June	July	August	September	October	November	December	January	February	March	YTD
EXPENSES													
Parent Teacher Meals	296.48												\$ 296.48
Classroom Year End Celebrations/Gifts													\$ 682.06
AGLC Raffle Expenses		103.23											\$ 103.23
Field Trip - Bussing													\$ 1,646.40
Field Trip - Admissions													\$ 3,421.35
Field Trip - Transfer Donations													\$ -
Outdoor Classroom Expenses													\$ -
Commons Area Furniture													\$ -
Tepee & Artist in Residency in School Presentors/Field Trips	2,940.00												\$ 2,940.00
Laminator & Supplies (Admin)		1,318.00	1,065.08										\$ 2,383.08
Gym Equipment													\$ -
Playground Repairs													\$ -
Bear Tracks													\$ -
Purdy's Chocolates/Expenses			225.00										\$ 225.00
Baby-sitting													\$ -
ASCE Sessions													\$ -
Christmas - Store Expenses													\$ -
Christmas - Festival of Trees													\$ -
Volunteer Appreciation													\$ -
Stationary/Postage													\$ -
Memory Book Expense													\$ 688.80
Party/Event Expenses		233.46	169.67										\$ 403.13
Hot Lunch Expenses	1,531.72	570.46	1,067.55	790.01									\$ 3,959.74
Lions Hot Lunch Expenses	441.32	293.25	414.05										\$ 1,148.62
Bank Fees			149.56										\$ 149.56
Expenses Subtotal	5,209.52	2,743.40	9,079.52	1,015.01									\$ 18,047.45
NET INCOME (LOSS)	\$ 2,140.58	\$ 529.20	\$ 9,078.99	\$ 1,014.57	\$ 0.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,481.74

Financial Statement Prepared By: _____ Date: _____

Financial Statement Reviewed By: _____ Date: _____

Financial Statement Reviewed By: _____ Date: _____



Parent Council - Ochre Park Principal Report - September 2024

1. Our 2024-25 Owl Grown Up Team

ATA	CUPE	CYC	Custodial
Marina Shenfield Heather Gillison Geneva Fossen Cindy Goertzen Jolene Tchir Kjersti Wytrykush Marlo Johnson Tarra Larson Lori Moores Jenaia Gingras	Linda Hewitt Laurie Hadden Elisabeth Fokkema Kyla Graham Deb VanStone Stacey Vaughn Amanda Hrycun Patty Moskal Michelle McGrath Sarah Meany	Christoph Grandy Rebecca Zachoda	Margaret Keast Stephanie Striegler Olena Schevchenko

**In the process of hiring one more Educational Assistant.

2. Start Up

- a. Has been smooth
- b. Have approximately 165 Little Owls
- c. Welcome back Pancake Breakfast is Friday
- d. Reminder we are moving into more of a focus on Outdoor Learning and using our outdoor learning spaces. We are starting our Place Study work
- e. Alberta Education Assessments are in process for Little Owls in Grades 1-4
- f. We are in the process of setting the path for our year with the construction of our Education Plan & Assessment Plan (will be shared at the October School Council Meeting)
- g. Wish list request has been put out to staff - we are pondering and will provide some updates in October

3. Ochre Park School Handbook - updated and will be included in Friday's Owl Power Family Update

- Additions
 - Inclement Weather (pages 17 - 19)
 - Air Quality
 - Heat
 - Technology Update (page 20-21)
 - Cell phone expectation (April 2024 Meeting)
 - Please note:** Student cell phones are NOT permitted at Ochre Park



School and are encouraged to be left at home. If cellphones are brought to school they will be required to stay in students' backpacks/lockers for the entirety of the day. They are not to be used at any time – including break times. If you need to communicate with your child throughout the school day, please call our front office at 780-942-2901.

- School Attire (page 24 - 25)

Check Ins & Requests

- How can we (and/or do you require any) support you with the School Council Year in Review 2023-2024 report? (Due: September 30, 2024)
- Would you be willing to fund a school wide hot dog lunch for our Terry Fox Run on September 20, 2024? Would you be willing to prepare it as well please?

- **Wish List**

- Magnifying glasses/containers
- Fearless in the Forest Residency
- School Mascot

Upcoming Events:

- September 16 - PD Day, no school
- September 20 - Terry Fox Run - volunteers required
- September 27 - Orange Shirt Day
- September 30 - Truth and Reconciliation Day, no school
- October 1 - Earth Ranger's Assembly
- October 7 - 11 - Fire Safety Week
- October 14 - Thanksgiving, no school
- October 15 - PD Day, no school
- **October 23 - 24 - Parent Teacher Conversations**
- October 31 - Halloween